

73-9316

10 September 1973

MEMORANDUM FOR: Mr. Evans

SUBJECT : Reporting of an Employee's Divorce

1. I have checked through the Headquarters Regulations and Handbooks and have found no specific requirement that an employee report his or her divorce to some authority in the Agency. There seems to be less concern over divorce--although its grounds may be of interest to the Office of Security--than over marriage, which is the subject of several pages of regulatory requirements [redacted] 25X

2. There is a regulatory requirement that employees report their involvement in court proceedings. By normal interpretation should this include divorce proceedings. [redacted] --copy attached-- clearly places a responsibility on an employee to report to the Director of Security through channels, his or her involvement in court proceedings. Whether this is observed in practice or not I cannot say, but it seems the case you mentioned did not involve compliance with this requirement. 25

3. There are a number of routine administrative actions that might reflect a change in marital status. They are cited below:

a. Form 444n--copy attached--requires periodic reporting of changes, including marital status.

b. Insurance with one of the various programs available to Agency employees probably reflects a change in beneficiary, although an explanation of the reason may not be required.

c. Income tax forms require recording of marital status.

[redacted]

S. D. Breckinridge

STATS

Attachment:

As Stated Above

IB

25X1A

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QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING, TYPE OR PRINT, AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444j, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I BIOGRAPHIC AND POSITION DATA

EMP. SER. NO.	NAME (Last-First-Middle)	DATE OF BIRTH	SD	GRADE
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SECTION II EDUCATION
HIGH SCHOOL

LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE <input type="checkbox"/> YES <input type="checkbox"/> NO
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COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		YEARS ATTENDED FROM--TO--	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/ QTR. HRS. (Specify)
	MAJOR	MINOR				
1.						
2.						

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
1.				
2.				

SECTION III MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY:

2. NAME OF SPOUSE (Last) (First) (Middle) (Maiden)

3. DATE OF BIRTH

4. PLACE OF BIRTH (City, State, Country)

5. OCCUPATION

6. PRESENT EMPLOYER

7. CITIZENSHIP

8. FORMER CITIZENSHIP(S) COUNTRY(IES)

9. DATE U.S. CITIZENSHIP ACQUIRED

SECTION IV DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE				
2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE				

FORM 444j USE PREVIOUS EDITIONS

SECRET

GROUP 1
Excluded from automatic
downgrading and declassification

(4-51)

ROUTING AND RECORD SHEET

SUBJECT: (Optional)			
FROM:		EXTENSION	NO.
SDBreckinridge		DATE 10 September 1973	
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
	RECEIVED	FORWARDED	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. Mr. Evans	9/10/73	9/11	<div style="border: 1px solid black; width: 100px; height: 50px; margin: 0 auto;"></div> Per our telecon. STATINTL
2.			
3.			
4. (1/6) <i>SD Breckinridge</i>			1-3 <i>Thank</i> <i>F/6 give</i> <i>me a call.</i> STATINTL
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			